

EPOP ANNUAL CONFERENCE
University of Manchester, 12-14th September 2008

Please complete and return this registration form by post or email with your preferred payment option.

Return Address:

Katey Matthews
CCSR
Kantorovich Building
Humanities Bridgeford Street
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Manchester M13 9PL United Kingdom

Return Email:

E-mail: katey.matthews@manchester.ac.uk

PLEASE COMPLETE ALL REGISTRATION AND PAYMENT DETAILS

Personal Details	
GRADUATE STUDENTS: Please enclose proof of status with this booking form.	
Title and Name:	
Institution:	
Mailing Address:	
Postcode:	
Email:	Fax:
Tel. (work):	Tel. (home):

On-line bookings

If you have already booked on-line and are using this form to submit a debit / credit card / cheque payment, please supply your booking reference number and then complete the payment section of the form.

On-line booking ref:

Assistance Requirements

- I require assistance to participate in the conference (e.g. Wheelchair access)
(Please specify) _____

Dietary Requirements

- I am a vegetarian Other (please specify) _____

Conference Registration

I wish to take up the following conference option:

	Option	Please select	Fees	Tick
EPOP MEMBERS	Full Conference Package		£345.00	<input type="checkbox"/>
	Full Conference Package (opt out of Friday Dinner)		£330.00	<input type="checkbox"/>
	Day rate with overnight stay	<input type="checkbox"/> Fri night & Sat <input type="checkbox"/> Sat & Sat night <input type="checkbox"/> Sat night & Sun	£220.00 per day	<input type="checkbox"/>
	Non-residential Day rate	<input type="checkbox"/> Fri / <input type="checkbox"/> Sat / <input type="checkbox"/> Sun	£150.00 per day	<input type="checkbox"/>
	Non-residential Full Conference rate		£270.00	<input type="checkbox"/>
NON-EPOP MEMBERS	Full Conference Package		£390.00	<input type="checkbox"/>
	Full Conference Package (opt out of Friday Dinner)		£375.00	<input type="checkbox"/>
	Day rate with overnight stay	<input type="checkbox"/> Fri night & Sat <input type="checkbox"/> Sat & Sat night <input type="checkbox"/> Sat night & Sun	£250.00 per day	<input type="checkbox"/>
	Non-residential Day rate	<input type="checkbox"/> Fri / <input type="checkbox"/> Sat / <input type="checkbox"/> Sun	£200.00 per day	<input type="checkbox"/>
	Non-residential Full Conference rate		£320.00	<input type="checkbox"/>
GRADUATE STUDENTS	Full Conference Package	<input type="checkbox"/>	£270.00	<input type="checkbox"/>
	Full Conference Package (opt out of Friday Dinner)	<input type="checkbox"/>	£255.00	<input type="checkbox"/>
	Day rate with overnight stay	<input type="checkbox"/> Fri night & Sat <input type="checkbox"/> Sat & Sat night <input type="checkbox"/> Sat night & Sun	£150.00 per day	<input type="checkbox"/>
	Non-residential Day rate	<input type="checkbox"/> Fri / <input type="checkbox"/> Sat / <input type="checkbox"/> Sun	£100.00 per day	<input type="checkbox"/>
	Non-residential Full Conference rate		£150.00	<input type="checkbox"/>
PLEASE SEE OVER FOR PAYMENT OPTIONS			TOTAL:	£

Please check this box to indicate that you have read and accept the booking terms and conditions below.

Booking terms and conditions

1. This form constitutes a legally binding agreement
2. Cancellation must be confirmed in writing 10 days prior to the event. We regret no refund will be made after this time
3. The fee includes documentation, refreshments and lunch
4. We cannot guarantee the attendance of speakers but every effort will be made to ensure their participation
5. Where necessary programme details may be subject to change
6. We reserve the right to cancel this event and will not be held liable for any costs incurred by delegates

Data Protection

The personal information provided by you will be held on a database by EPOP and will not be made available to other organisations

PAYMENT OPTIONS

Note: Graduate students should enclose proof of status with their booking.

Option 1: TO PAY BY CHEQUE

Please find enclosed a cheque (in pounds sterling) for £ _____

Your cheque should be made payable to 'The University of Manchester'. (A receipt will be sent.)

Option 2: TO PAY BY CREDIT / DEBIT CARD

I wish to pay my conference registration fee by: (Tick appropriate box)

Visa

Maestro (Switch)

Mastercard

Other: _____

(Please note: We cannot accept American Express, Diners Club Card or Visa Electron)

I authorise you to debit my account with the amount of £ _____ (A receipt will be sent.)

Card No: _____ (minimum 16 digits)

Issue No: (Maestro only) _____

Security Code: _____

(last 3 digits on reverse signature strip)

Start Date: _____ Expiry Date: _____

Cardholder's Name and Initials*: _____

Cardholder's Title* (e.g. Mr) _____

**As shown on the card*

Cardholder's address: _____

Postcode: _____

Option 3: TO BE INVOICED

Please send me an invoice for £ _____

My University Purchase Order No is: _____

The invoice should be addressed to (if different from mailing address supplied):

Postcode: _____

PLEASE NOTE:

In the event of cancellation, a £60.00 cancellation fee will be applied and deducted from your refund.